

**NATIONAL COUNCIL FOR TEACHER EDUCATION**  
**Plot No. G-7, Sector -10, Dwarka, New Delhi – 110075**

**No. NCTE-Estt018/33/2020-Esst Section-HQ**

**Dated APRIL, 2021**

**VACANCY CIRCULAR**

The National Council for Teacher Education, a Statutory Body under the Ministry of Education, Government of India invites application from eligible candidates for engagement of the following purely on contract basis:

**Consultant (Official Language) – 01 (one post) purely on contract basis for NCTE Hqrs., Dwarka, New Delhi**

1. Eligibility: Should have retired as Director (OL) / Deputy Director / Joint Director from a Central Ministry /Deptt. Should have a through knowledge and experience of the implementation of OL policy of Govt. of India, OL Rules, nomination of employees for training in Hindi language / typing / stenography. Should have a command on both English & Hindi language so as to render translation of procedural literature / documents of NCTE from English to Hindi and Vice Versa.
2. Age : Maximum of 65 years
3. Remuneration : Rs. 35,000/- + Rs. 5,000/- as conveyance allowance per month
4. Mode of selection : Purely on contract basis
5. Duration of engagement : Initially for six month, extendable based on performance
6. The application in the attached PROFORMA (**Annexure-I**) duly signed by the applicant should reach NCTE within 30 days from the publication of this Vacancy Circular on NCTE website i.e. [www.ncte.gov.in](http://www.ncte.gov.in). The name of the post applied for may be written in bold letters on the top of envelope and the bio-data.
7. The NCTE reserves the right to change the number of posts or not to fill up any of the post, if the circumstances so warrant.

8. Only short-listed candidates will be called for interview or / for further selection process.
9. The eligible candidates must apply on the prescribed application proforma with all the required documents and send it to the above mentioned address in the name of Deputy Secretary (Estt.).
10. Incomplete applications or applications received after the last date shall not be considered.

**Deputy Secretary (Estt.), NCTE**

**APPLICATION PROFORMA FOR THE POST OF CONSULTANT  
(OFFICIAL LANGUAGE)**

1. NAME OF THE CANDIDATE
  2. SEX (M / F)
  3. PERMANENT RESIDENTIAL ADDRESS
  4. ADDRESS FOR CORRESPONDENCE
  5. CONTACT NUMBER
- RESIDENCE
  - OFFICE
  - MOBILE
  - E-MAIL ID
6. DATE OF BIRTH
  7. DATE OF RETIREMENT UNDER CENTRAL / STATE GOVT
  8. DETAILS OF EMPLOYMENT IN CHRONOLOGICAL ORDER (Enclose separate sheet, duly signed and authenticated by you, if the space is insufficient)
  9. TOTAL EMOLUMENTS PER MONTH WITH BREAK UP OF ALLOWANCES AT THE TIME OF RETIREMENT (PLEASE ATTACH A COPY OF PPO / LPC)
  10. ADDITIONAL INFORMATION IF ANY, WHICH YOU WOULD LIKE TO MENTION IN SUPPORT OF YOUR SUITABILITY FOR THE POST (ENCLOSE SEPARATE SHEET, IF THE SPACE IS INSUFFICIENT)
  11. REMARKS

SIGNATURE OF CANDIDATE  
ADDRESS  
DATE